



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, JUNE 5, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation – Small Cities Month**
 - 2. Presentation: College Scholarship Awards**
 - 3. Commendation: Recognizing Retired Employee for Services to the City**
 - 4. Hurricane Preparedness: Clay Pacheco CEM, Director, Broward Emergency Operations Center**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 - 1. None.**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. None.**
- 9. APPROVAL OF MINUTES**
 - 1. April 17, 2024 - Regular Meeting Minutes**
[April 17, 2024 Regular Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RESCHEDULING THE JUNE 19, 2024 REGULAR COMMISSION MEETING TO A SPECIAL COMMISSION MEETING ON JUNE 26, 2024 FOR THE SOLE PURPOSE OF ACCEPTING THE FISCAL YEAR 2022-2023 FINANCIAL AUDIT REPORT; RATIFYING THE CITY COMMISSION’S ADOPTED MOTION MADE ON**

MAY 15, 2024; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-48)

[RESO. 2024-48 - West Park - Rescheduling 6-19-24 Meeting to 6-26-24](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN NATIONAL TRAFFIC SOLUTION, INC. AND THE CITY OF WEST PARK FOR THE CITYWIDE SIDEWALK RESTORATION AND ADA COMPLIANCE - PHASE 2 PROJECT; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-49)

[RESO. 2024-49 - West Park - Executing Agreement - City Sidewalk Restoration - National Traffic Solutions, Inc.](#)

[ITB 24-0507 - Notice of Bid Invitation](#)

[ITB 24-0507 - Ad Proof of Publication - Sun-Sentinel](#)

[ITB 24-0507 - Ad Proof of Publication - Website](#)

[ITB 24-0507 - Ad Proof of Publication - Demandstar](#)

[ITB 24-0507 - Bid Opening Report](#)

[ITB 24-0507 - Bid Tabulations](#)

[ITB 24-0507 - Project Manual with Agreement and Bidders Response \(National Traffic Solutions\)](#)

[Memo - Recommendation of Award](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING FOURTEEN (14) SCHOLARSHIP AWARDS RELATED TO THE 2024 CITY OF WEST PARK ANNUAL SCHOLARSHIP PROGRAM; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2024-50)

[RESO. 2024-50 - West Park - Approving Annual College Scholarship Awards.pdf](#)

[Memo - College Scholarship Awards](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN ELEVENTH AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF STATE AND THE CITY OF WEST PARK FOR THE DEVELOPMENT OF A MINI-AMPHITHEATER AT MCTYRE PARK, ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-51)

[RESO. 2024-51 - West Park - Executing Eleventh Amendment to Grant Agreement with State of FL. - Mini-Amphitheater](#)

[Eleventh Amendment to Agmt. with State of FL - Cultural Affairs Grant - Mini Amphitheater](#)

[Memo - Eleventh Amendment to Agmt. with State of FL - Cultural Affairs Grant - Mini Amphitheaterpdf](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ATTORNEY’S OFFICE TO REPRESENT THE CITY OF WEST PARK IN LITIGATION FOR THE CASE STYLED, VOUTIANOI, LLC V. CITY OF WEST PARK, ET. AL.; CASE NO. CACE-24-005124 AND AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-52)

11. RESOLUTIONS – NON CONSENT ITEMS

1. None.

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Broward County Property Appraiser’s 2024 Estimate of Taxable Values**
ITEM 15-1 - Broward County Property Appraiser’s 2024 Estimate of Taxable Values
Exhibit A - Tax Roll
Exhibit B - Reso. 2024-22
Exhibit C - Reso. 2024-23
2. **Non-Conservation Land Use Plan Submission for McTyre Park’s Amphitheater**
ITEM 15-2 - Non-Conservation Land Use Plan Submission for McTyre Park Amphitheater
Interlocal Agreement with Broward County (adopted via Reso. 2022-145)
3. **Florida Department of State’s Application for Construction of a Cultural Center at McTyre Park - Phase I**
ITEM 15-3 - Florida Dept. of State Application for Construction of Cultural Center at McTyre Park - Phase I.pdf
Exhibit A - Grant Application and Supporting Documents
Exhibit B - Reso. 2024-38 - 2024 Grant Application to FL Dept. of State - McTyre Park Cultural Center Phase I
4. **Proposed Changes to Broward County’s Optional Services Rates**
ITEM 15-4 - Proposed Changes to Broward County’s Optional Services Rates
Exhibit A - Broward County Optional Services Rates
Exhibit B - Latest Interlocal Agreement with Broward County for Optional Services (adopted via Reso. 2019-78)
5. **Father’s Day Event**
ITEM 15-5 - Fathers Day Event
Fathers Day Fun Food & Wheels Event Flyer
6. **Public Notice Regarding Red-Light Camera Citation Invoice**
ITEM 15-6 - Public Notice Regarding Red Light Camera Invoice
7. **Monthly Free Fresh Food Giveaway**

ITEM 15-7 - Monthly Free Fresh Food Distribution - Saturday June 22, 2024

8. **The 40th Annual Dr. Nan S. Hutchison Broward Senior Hall of Fame Breakfast**
ITEM 15-8 - The 40th Annual Dr. Nan S Hutchison Broward Senior Hall of Fame Breakfast
Hall of Fame 24 Invitation and Sponsorship Package

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. None.

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.